



Technology Advisory Committee (SACTAC) Minutes

September 23, 2021, Zoom 2:30pm-4pm

Attendees

Adam Morgan, John Steffens, Michael Hoang, Charles Jang, Mark McCallick, John Tran, Jodi Coffman, Luis Pedroza, Tammy Cottrell, Monique Moreno, Cherylee Kushida, Jose Lopez-Mercedes, Mark Turner, Angel Michael

Absent: Pilar Traslavina, James Kennedy, Mary Steckler

Guests: Dane Clacken, Heather Arazi

Agenda Items

1. Approval of the Agenda [action]

It was moved by Luis Pedroza and seconded by Tammy Cottrell to approve the agenda. The motion carried unanimously.

2. Approval of the [Minutes from August 26, 2021](#) [action]

It was moved by Cherylee Kushida and seconded by Jose Lopez-Mercedes to approve the minutes. The motion carried unanimously except for abstention by Mark McCallick.

3. Public Comment

4. Committee Goals for 2021-2022 [action]

The committee reviewed [the goals from 2020-2021](#):

- Goal #1 was achieved.
- Goal #2 was achieved through the creation of the SACTAC accessibility workgroup. However, it is vague and meant to encompass building a collection of web resources or a web portal on accessibility.
- Goal #3 was achieved through the Distance Ed. surveys last year.
- Goal #4 was not achieved.

New goals were partially drafted but not completed. It was moved by Luis Pedroza to table the item to the next meeting. Mark Turner seconded the motion. Motion passed unanimously.

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5. Reports [information]

a. ASG Student Technology

No report.

b. Mediation – John Tran

Two main components:

- AV system controllers
- AV equipment

Some equipment configurations require manual audio adjustment.

Facilities Modification Requests has been approved to update systems in F building.

Old VGA cables in A building were installed in 2005 and need updating.

Equipment in the I building is from 2010:

- 16 classrooms in the building
- Having problems with the system controllers
- Connectivity is also VGA instead of HDMI

Prioritizing the A building is recommended.

c. Student Information Support – John Steffens

No report.

d. Information Technology Services – Michael Hoang

Michael presented the computer replacement funding proposal that will be presented to Cabinet and includes requests for HEERF funding.

e. Distance Education – Cherylee Kushida

An Instructional Designer position has been approved by College Council.